



THE MANAGEMENT SCHOOL SYDNEY

MSS EDUCATION PTY LTD (ABN 32 604 489 161) RTO CODE: 41465 CRICOS PROVIDER CODE: 03485E

Head Office: Level 3, 84-86 Mary Street Surry Hills 2010 NSW Australia

TEL/FAX: +61 2 9119 3862 EMAIL: enquiry@tmss.edu.au WEBSITE: www.tmss.edu.au

NEW STUDENT REGISTRATION FORM

STUDENT DETAILS

Family name: _____

Given name(s): _____

**the name recorded above is used for all official purposes such as fee concession validation, and will appear on results/awards issued.*

Preferred name (if different from above): _____

Gender Female Male

Date of Birth (DD/MM/YYYY): _____

Type of visa: Student Other: _____

Passport number: _____

Expire date: _____

Visa number: _____

Expire date: _____

Unique Student Identifier (USI) number:

CONTACT DETAILS

Mobile number: _____

Email address: _____

Address (in Australia): _____

Post code: _____

Postal address (if different from above): _____

Post code: _____

EMERGENCY CONTACT DETAILS

Contact name: _____

Phone number: _____

Relation to Emergency contact (e.g. son, daughter, etc.)

LANGUAGE AND CULTURAL DIVERSITY

In which country were you born?

Australia Other: _____

Do you speak a language other than English at home?

No, English only

Yes, other - please specify: _____

Are you of Aboriginal or Torres Strait Islander origin?

No

Yes, Aboriginal

Yes, Torres Strait Islander

DISABILITIES

Do you consider yourself to have a disability, impairment or long-term condition?

No Yes

If yes, please indicate the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

- Hearing / Deaf
 - Intellectual
 - Mental illness
 - Vision
 - Physical
 - Learning
 - Acquired brain impairment
 - Medical condition
- Other (please specify): _____

SCHOOLING

What is your highest COMPLETED school level? (Tick ONE box only)

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent
- Year 8 or below
- Never attended school

Are you still enrolled in secondary or senior secondary education? Yes No

PREVIOUS QUALIFICATIONS ACHIEVED

Have you SUCCESSFULLY completed any of the qualifications?

No Yes

If YES, tick ANY applicable boxes.

- Bachelor degree or Higher degree
- Advanced diploma or associate degree
- Diploma (or associate diploma)
- Certificate IV (or advanced certificate/technician)
- Certificate III (or trade certificate)
- Certificate II
- Certificate I
- Other education : _____

EMPLOYMENT

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

- Full-time employee
- Part-time employee
- Self-employed - not employing others
- Self-employed - employing others
- Employed - unpaid worker in a family business
- Unemployed - seeking full-time work
- Unemployed - seeking part-time work
- Not employed - not seeking employment

STUDY REASON

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- To get a job
- To develop my existing business
- To start my own business
- To try for a different career
- To get a better job or promotion



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- It was a requirement of my job
- I wanted extra skills for my job
- To get into another course of study
- For personal interest or self-development
- Other reasons: _____

DISCLOSURE

Educational authorities such as The Management School Sydney (TMSS), conduct surveys of past and existing students for customer satisfaction, improvement and marketing purposes. If you have any objection to being contacted, please tick here

PRIVACY STATEMENT & STUDENT DECLARATION

I declare that the information I have provided to the best of my knowledge is true and correct.

I understand that The Management School Sydney is required to submit data sourced from this enrolment form to the National Centre for Vocational Education Research Ltd (NCVER) as a regulatory reporting requirement. The information contained on my enrolment form may be used by The Management School Sydney or the following third parties for administrative, regulatory and/or research purposes:

- School - if I am a secondary student undertaking VET, including a school-based apprenticeship or traineeship.
- Employer - if I am enrolled in training paid by my employer.
- Government departments and authorised agencies.
- NCVER.
- Organisations conducting student surveys.
- Researchers.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. Please note you may opt out of the survey at the time of being contacted.

Student's signature: _____

Date: _____